



## Aerosol Monitor Loan Agreement

California's Clean Air Project (CCAP) fills requests to borrow the Aerosol Monitor on a first come, first served basis. Please make your request at least 3-4 weeks in advance of the date needed.

### Borrower's responsibility:

- The care and guarded possession of the monitor
- Notifying **CCAP** if the monitor arrives damaged
- Returning the monitor on or before the due date
- Returning the monitor in adequate protective packaging
- Cost of shipment to and from **CCAP** via a traceable carrier
- Insuring monitor for the amount stated on the packing slip. The monitor must be insured for \$1500.00.
- Replacement cost of the monitor if lost or damaged while in the borrower's possession. Note: **CCAP** is not responsible for replacement of any monitor that is lost or damaged during return shipping.

Please complete the information below and return to the CCAP: [crystals@etr.org](mailto:crystals@etr.org) or fax 916-739-8925

Borrower's Signature _____		
Borrower's Name (please print) _____		
Borrower's Title _____		
Organization _____		
Street Address (not a PO Box) _____		
City _____	ZIP code _____	
Phone _____	Fax _____	
Email _____		
I have read and understood the above policy and agree to terms stated. I authorize the above individual to borrow monitor from <b>CCAP</b> . I understand that not following these procedures may lead to the loss of circulation privileges.		
I/My agency will assume responsibility for replacement costs for any borrowed materials lost or damaged by the borrower.		
<b>Project Director/Coordinator:</b>		
Name _____	Signature _____	Date _____

**Note:** This agreement must be signed and returned to **CCAP** before the monitor may be borrowed. Please keep a copy of this form for your files.